

**Government of goa**  
**Directorate of Fire & Emergency Services**

St. Inez, Panaji,  
Goa – 403 001 – India

File No: No.DFES/YARD/COCONUT-LEASE/ 2016-17/ 4937

Dated: 02 /01/2017.

**TERMS AND CONDITIONS**

1. Sealed Quotations are invited from the interested parties **Upto 10.30 a.m.** on 13/01 /2017, for lease of coconut and other fruit bearing trees existing in the Campus of the Fire Force Headquarters , St. Inez Panaji on “**AS IN AND WHERE IS**” basis for a period of one year as per the details given below:-

Lot No.	Description of the trees	Minimum bid Offer per year	Period of lease
1.	Area No.1 and 2 containing 105 Nos. of fruit bearing coconut trees & other fruit bearing trees.	Rs. 25,000/-	For one year commencing from <b>01/02/2017</b> to <b>31/01 /2018</b>
2.	Area No.3 containing 50 Nos. of fruit bearing coconut trees & other fruit bearing trees.	Rs. 13,500/-	For one year commencing from <b>01/02/2017</b> to <b>31/01 /2018</b>

2. The quotations will be opened on the same day at 11.00 a.m. in the Class Room of Directorate of Fire & Emergency Services, St. Inez Panaji-Goa.
3. “**AUCTION BID FORM**” shall be issued on payment of **Rs. 500/- per form**. The form fees is non-refundable and shall be deposited in the Director, Fire & Emergency Services. However the receipt of the same shall be issued to the concerned.
4. Offers/Bids are to be quoted only in the “**SCHEDULE OF LOTS**” (“**Form A**”)
5. Offer must be submitted for each lot separately. Bids submitted below the minimum bid offer per year will not be accepted.
6. Tenderers shall submit attested copy of **PAN Card** along with the bid.

...2/-

7. Tenders complete in all respects should be dropped in Tender Box kept in the Office of Directorate of Fire and Emergency Services, St. Inez, Panaji – Goa within the closing time & date specified. Tenders as far as possible shall be opened on the same day at 11.00 a.m. in the presence of Tenderers who are present during the opening.
8. Interested parties while submitting “**AUCTION BID FORM**” shall enclose an Earnest Money Deposit amounting to value subject to a minimum of **Rs. 5,000/- for each lot** in the form of Demand draft drawn on any scheduled or Nationalized Bank in favour of the Director, Fire & Emergency Services, St. Inez Panaji payable at Panaji. **Auction bids without Earnest Money Deposit shall not be entertained and rejected.**
9. The highest bidder of each lot shall deposit 25% of the bid price on the same day in the form of D.D./P.O./D.C.R. of any Scheduled Bank drawn in favour of Director, Fire & Emergency Services, St. Inez, Panaji payable at Panaji.
10. Any failure to deposit such amount in time, than the amount deposited as per clause(8) above shall stand forfeited with the respect of such a Lot(s). and the lot will be allotted to second highest bidder or there of.
11. **The balance 75% of Bid value of each Lot should be paid by the bidder within 7 days from the date of issue of intimation letter.** This balance payment shall also be in the form of Pay order/Demand Draft/D.C.R. of any Scheduled Bank drawn in favour of the Director, Directorate of Fire & Emergency services St. Inez Panaji payable at Panaji. In case of failure to make balance payment in time the amount deposited as per Clause (8) above shall stand forfeited.
12. All offers of Tenderer(s) shall remain valid for acceptance by the Department for a period of 60 days from the date of opening of Bids. If the said day is closed/Holiday or be declared Holiday due to any unforeseen reason, then the offer shall be automatically deemed to be valid for acceptance till the next working day.

13. The Tenderers shall be treated as having been concluded as soon as intimation letter is issued by the Department to the successful bidder.
14. The application shall contain complete Name, Postal Address and telephone number of the applicant. No Short initial applications shall be considered.

**EXAMPLE:**

**INCORRECT ADDRESS**

Shri J.N. Naik  
St.Inez, Panaji

**CORRECT ADDRESS**

Shri Janardan Narayan Naik  
House. No. 3665, Near Samrat Hotel,  
St. Inez Panaji – Goa.  
Pin Code – 403001.  
Phone No. 2423368.  
Mobile No. 8551056000

15. Tenderers should enclose all the following documents inside the sealed cover:-
- (a) D.D./P.O./D.C.R. towards Security deposit drawn Lotwise, Terms and conditions of Tender duly signed and also declaration “**Form B**”.
- (b) Schedule of Lots (“**Form A**”) duly filled and signed (**Offers in Figures and Words**).
- (c) Voters Identification/Any Residential Proof with Photo.
16. The person signing the schedule of Lots will be deemed to be the only authorized representative of the tenderer for any or all transactions with the Department. All rates and prices in the tender should be quoted both in figure and words.
17. Tender(s) containing any overwriting or revised rates without being authenticated by the Tenderer’s signature is/are liable to be rejected. Should there be any variation between the rates indicated in figure and words the higher of the two shall be considered.

18. Tenderer's sending their Tenders by Mail/Courier/Post will do so solely at their own risk and the Department will not be responsible for any loss in transit or Postal delay.
19. Tenders which are not complete in all respect and/or not supported by documents as mentioned in clause (15) above or are with conditions at variance with Terms and Conditions of Tender are liable to be rejected summarily.
20. In the event of the Department/Office remaining close on the day of receiving/opening of Auction bids for any unforeseen reason, the Tender shall be received upto 10.30 a.m. on the next working day of the Department.
21. **"AUCTION BID FORM"** will be issued by the Director, Fire And Emergency Services St. Inez, Panaji. Goa.
22. The successful bidder have to enter into an Agreement of the lease **within 07 days (Seven days) on receiving the intimation letter.**
23. Tender will be opened on `13/01/2017 at 11.00 a.m. in the presence of such bidders who are present.

Signature of Tenderers : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

**(ASHOK MENON)**  
**DIRECTOR**  
**FIRE & EMERGENCY SERVICES**

**GOVERNMENT OF GOA  
DIRECTORATE OF FIRE & EMERGENCY SERVICES,  
ST. INEZ, PANAJI – GOA**

Auction Notice No.DFES/YARD/COCONUT-LEASE/2016-17/ 4937

Dated: - 02 / 01/2017

**DECLARATION BY BIDDER**

I/WE HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AND CONDITIONS OF AUCTION NOTICE AND I/WE HAVE OFFERED THE BID/BIDS IN THE FORM “A” KEEPING IN VIEW THE TERMS AND CONDITIONS OF THE AUCTION IN TOTO. I/WE UNDERTAKE TO PAY THE TOTAL VALUE OF BID OFFERED FOR INDIVIDUAL LOT. THE SECURITY DEPOSIT AS REQUIRED HAVE ALSO BEEN ENCLOSED INDIVIDUAL LOTWISE.

Signature of Tenderer : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone No. : \_\_\_\_\_

Paste here latest  
Photographs of the  
tenderer duly  
attested by  
Gazetted Officer.

**GOVERNMENT OF GOA  
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**SCHEDULE OF LOTS**

(To be filled in by Bidder)

Lot No.	Description of item	Amount of bid value in Rs. Offered by Purchaser (Both in figure and in words) for the Lot	Details of Security Deposit in the form of P.O./D.D./D.C.R. enclosed on Lot basis  (In Rupees)
1.	Area No.1 and 2 containing 105 Nos. of fruit bearing coconut trees & other fruit bearing trees.		
2.	Area No.3 containing 50 Nos. of fruit bearing coconut trees & other fruit bearing trees.		

Signature of Tenderers : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone No. : \_\_\_\_\_

**GOVERNMENT OF GOA  
DIRECTORATE OF FIRE AND EMERGENCY SERVICES  
ST. INEZ, PANAJI – GOA**

DETAILS OF LOTS ALONGWITH LOCATION

(INFORMATION TO BE ENCLOSED BY CONCERNED DEPT.)

Lot No.	Description of item	Location of Lot	Officer to be contacted for Inspection/Details.
1.	Area No.1 and 2 containing 105 Nos. of fruit bearing coconut trees & other fruit bearing trees.	In the Campus of Fire Force Headquarters, St. Inez, Panaji – Goa.	Station Fire Officer, Yard Section, Fire Force Headquarters, St. Inez, Panaji – Goa.
2.	Area No. 3 containing 50 Nos. of fruit bearing coconut trees& other fruit bearing trees.	-do-	-do-

**(ASHOK MENON)  
DIRECTOR  
FIRE & EMERGENCY SERVICES**

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Dated: - 02 /01/2017

**AUCTION NOTICE**

Sealed Tenders are invited for lease of coconut and other fruit bearing trees existing in the Campus of the Fire Force Headquarters, St. Inez, Panaji “As is where is basis”.

Lot No.	Particulars	EMD	Last date of issue	Last date of submission	Date of opening	Cost of Tender Auction Catalogue
1.	Area No.1 and 2 containing 105 Nos. of fruit bearing coconut trees & other fruit bearing trees.	Rs. 5000/-	12 / 01 /2017 upto 16.00 hours.	13 / 01 /2017 upto 10.30 hours.	13 / 01 /2017 at 11.00 hours	Rs. 500/-
2.	Area No. 3 containing 50 Nos. of fruit bearing coconut trees & other fruit bearing trees.	Rs. 5000/-				

Tender catalogue alongwith the terms and conditions can be obtained from this Directorate or downloaded from website: <http://www.goadfes.gov.in> upto 12 /01/2017 till 16.00 hours. In case of downloaded Tender Catalogue, payment is to be made in the form of Demand draft submitted alongwith Tender Auction Bids in the Favour of the The Director, of Fire and Emergency Services, reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Sd/-

**(ASHOK MENON)**  
**DIRECTOR**  
**FIRE & EMERGENCY SERVICES**